

Record of Proceedings

VILLAGE OF MINERVA PARK CHARTER COMMISSION

Minutes of the

April 25th, 2019

Commission Meeting

Chairwoman Conger called the meeting to order at 6:34 pm.

Roll: Chairwoman Conger, Vice-Chair Parks, Members Silverman-Star, Townsend, Wolf, Beeba, Busick, Allison, Braskett, Lewis, Park-Curry, Estes.

Attending: Councilman Starr, Eric Fischer arrived at 6:57 pm.

New Business:

- ❖ The commission reviewed the PowerPoint for the 4/27/19 public information meeting.
- ❖ Member Estes left at 7:44pm
- ❖ Vice-Chair Parks created an organizational chart for the government form laid out in the Charter, thus far.

Emergency Resolutions:

- ❖ Member Park-Curry passed out a list of resolutions that were passed as emergencies by the Village Council from 2017-19.
- ❖ Member Braskett inquired about the necessity of staff hiring passed as emergency measures since the Council will be aware of the necessity.
- ❖ Eric Fischer explained the necessity of immediate hirings, as names will be posted in the paper and could cause difficulties both for the Village and the Candidate.
- ❖ Vice-Chair Parks asked: since the Administrator hires the various Village staff, does the Council actually need to be directly involved in approving the applicant?
- ❖ Eric Fischer explained that the Council did need to appropriate funds, and that it is also required to approve of hirings.
- ❖ Vice-Chair Parks will check on how State Law handles police and EMT hirings.

Charter Feedback:

- ❖ Chairwoman Conger asked Members Beeba and Braskett to look into mailing costs for the Charter.
- ❖ Chairwoman Conger raised the issue of conflict of interest with regards Council members serving in another public office. The Commission discussed rephrasing the Charter language to specify the prohibition to apply only to *elected* positions, but decided to refer the matter to legal counsel.
- ❖ Chairwoman Conger raised the issue of a citizen asking if the Charter was going to establish an architectural review Board. The Commission discussed the issue, and decided that it was not necessary to create an HOA-style body in the Village.
- ❖ Member Beeba discussed her research into a director of safety, listing the various duties she had discovered in Westerville, Kent, etc.
- ❖ Member Silverman-Starr will distribute the PowerPoint on the Commission One Drive.
- ❖ The Commission discussed setup for the 4/27/19 Public Informational meeting.

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Charter Feedback (continued):

- ❖ Member Beeba asked what the procedure should be if any of the Commission members are directly addressed before the Informational Meeting. Chairwoman Conger replied that it is perfectly fine to speak to those aspects of the Charter they can, but that, if possible, the Commission Members should ask the citizens to hold their questions until after the informational sessions.
- ❖ There will be no Drafting Subcommittee meeting this Sunday (4/28/19).
- ❖ Member Braskett raised the issue of the Mayor being selected as a temporary replacement for the Administrator, when a different portion of the Charter calls it malfeasance.
- ❖ Member Busick said that, with regards to Emergency Resolutions, only contracts should be considered for emergency carve outs.
- ❖ Vice-Chair Parks asked why it seemed like the Council was always behind on contracts. Member Wolf replied that this was not actually the case, most of the contracts were approved well in advance, and that the contracts on Member Park-Curry's list were more in response to emergent problems.
- ❖ Chairwoman Conger specifically inquired about the difficulty of acquiring a contractor for leaf pickup. Member Wolf replied that it arose out of a lack of qualified candidates. The Council spent quite a bit of time canvassing for potential leaf contractors, but could not find any.
- ❖ Member Wolf moved to adjourn, member Braskett second. All in favor.

The Commission adjourned at 8:29 pm.